YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	DEVASWOM BOARD PAMPA COLLEGE
• Name of the Head of the institution	Dr.Lakshmi Parameswar
• Designation	Principal in Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04792312357
• Mobile no	9446170625
• Registered e-mail	dbpampanaac2017@gmail.com
• Alternate e-mail	principaldbpampacollege@gmail.com
• Address	Devaswom Board Pampa College, Parumala, Pathanamthitta District, Kerala Pin 689626a District, Kerala Pin 689626
• City/Town	Parumala
• State/UT	Kerala
• Pin Code	689626
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**MG University Kottayam Kerala**
• Name of the IQAC Coordinator	**Mr.Arun R**
• Phone No.	**04792312357**
• Alternate phone No.	**9446170625**
• Mobile	**9446170625**
• IQAC e-mail address	**dbpampanaac2017@gmail.com**
• Alternate Email address	**principaldbpampacollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dbpc.ac.in/iqac
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://dbpc.ac.in/iqac/calendar/academic%20calendar%202021-22

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.31**	**2018**	**02/02/2018**	**01/02/2023**

6.Date of Establishment of IQAC	**04/03/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	**PD ACCOUNT& Government Fund**	**STATE GOVERNMENT**	**2021-22**	**33707324**
INSTITUTIONAL	**College Development**	**Travancore Devaswom Board**	**2021-22**	**2364105**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines	
• Upload latest notification of formation of IQAC	[View File](#)	

9.No. of IQAC meetings held during the year	**5**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organized counseling programs for students to address post-COVID situations. Conducted department-specific bridge courses for students experiencing difficulties in online classes. Assisted multiple departments in implementing certificate courses. Facilitated permanent faculty appointments across various departments.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To encourage teachers to participate in seminars, webinars and workshops	Faculty members attended several seminars, webinars and workshops.
To promote eco-friendliness in the campus and vicinity	Green landscaping was encouraged, measures to control plastic waste were taken, campus cleaning programmes were conducted.
To facilitate the conduction of different certificate courses	Different certificate courses were provided to students of all departmentsganize diverse outreach activities. Execute COVID-19 social awareness initiatives targeting students and the wider community.
To strengthen social awareness programmes and to increase the students' extension activities	Activities like Yoga Day, blood donation campaigns, campus cleaning programmes etc were conducted
To promote gender sensitization programmes in the campus	Training sessions on self-defense and gender sensitization were conducted for girl students

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	26/02/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	29/01/2022

15.Multidisciplinary / interdisciplinary

The institution has implemented various measures to ensure

multidisciplinarity in its programs and activities. One such measure is the mandatory completion of a common English course by all undergraduate students in their first two years. These courses aim to refine communication skills, emphasizing grammar, listening, and writing, while introducing concepts like nationalism, secularism, and democracy through literary works. In the fifth semester, students can choose multidisciplinary courses outside their core subjects, ranging from Physics in Daily Life (Offered by Dept. of Physics), Applicable Mathematics (Offered by Dept. of Mathematics), English for Careers (Offered by Dept. of English), Eco-Tourism and Vocational Course in Environment Monitoring and Management (Offered by Dept. of Botany), Physical Health and Life Skill Education (Offered by Dept. of Physical Education).

UG students also complete a second language course, choosing from options like Hindi, Malayalam or Sanskrit enhancing proficiency through cultural analysis. The institution's credit-based curriculum offers flexibility with mandatory courses like Professional English and Life Skills, integrating real-time projects on community engagement. The curriculum emphasizes a multidisciplinary approach, with clear credit assignments and opportunities for MOOC courses, enabling students to explore diverse disciplines and exit points throughout their academic journey. Furthermore, a variety of activities and programs are arranged for students across all disciplines, providing them with exposure to different subjects. Seminars and workshops conducted by various departments throughout the year which covers different topics.

16.Academic bank of credits (ABC):

The institution is actively pursuing collaboration and internationalization of education while facilitating credit transfer, especially from MOOC courses. The concept of the Academic Bank of Credit (ABC) is crucial for accommodating the required flexibility in higher education in India. ABC regulations aim to promote blended learning, skill-based education, and multidisciplinary approaches. The institution, under MG University, Kottayam, adheres to the Choice Based Credit System (CBCS) for all UG and PG programs. However, formal registration with the ABC portal awaits approval from higher academic bodies and MG University. Emphasizing student integration of skills, the institution encourages enrollment in online courses like SWAYAM, NPTEL, and IGNOU. Additionally, it offers various value-added and certificate courses approved by the Board of Studies and Academic Council. The

curriculum is aligned with societal and national needs, with faculty actively involved in publishing relevant materials. The college has established partnerships with academic, industry, and research institutions to foster student and faculty development. Despite progress, aspects of ABC implementation such as intercollegiate and interuniversity mobility, student autonomy in course completion, and credit management remain pending.

17.Skill development:

The college's programs incorporate industrial visits, fieldwork, study tours, and hands-on learning experiences to equip students with practical skills relevant to their areas of study. Practical classes allow students to apply theoretical knowledge, while problem-solving sessions foster critical thinking. The Centre for Career, Information, and Guidance offers skill development programs to prepare students for recruitment exams and interviews. The Entrepreneurship Development Club focuses on improving marketing skills, and departments provide coaching for competitive exams like JAM and NET. Enrichment initiatives by agencies such as NSS and NCC promote moral values, employability, life skills, career opportunities, and community involvement. The Department of Physical Education provides various coaching for Kabaddi and Football. Many of our students are selected to the MG University team.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Report on Integration of Indian Knowledge Systems (IKS) in Various Academic Departments

We have embarked on a journey to incorporate Indian Knowledge Systems (IKS) into various academic departments. This initiative aims to offer students a well-rounded education that blends traditional wisdom with modern academic disciplines. In this report, we highlight the integration of IKS in the departments of Mathematics, Physics, Commerce, and Chemistry.

Mathematics Department

   1. Integration of Vedic Mathematics:

   - Incorporation of Vedic Mathematics techniques in calculus and algebra classes to enhance students' computational skills and problem-solving abilities.

2. Exploration of Ancient Indian Geometry:

   - Introduction of modules on ancient Indian geometry, including contributions from scholars like Aryabhata and Brahmagupta, to supplement teachings on Euclidean geometry.

Physics Department:

1. Integration of Indian Philosophical Systems:

   Organization of discussions on intersection of Indian philosophy and physics to stimulate discussions and broaden perspectives.

   1. Study of Ancient Indian Astronomy and Cosmology:

   Encouragement of students to analyze the accuracy and insights of ancient Indian astronomical observations and models in light of contemporary scientific knowledge.

Commerce Department:

1.. Discussion of Ethics and Sustainability in Business:

   - Incorporation of ethical frameworks from Indian philosophical traditions to foster discussions on corporate social responsibility, sustainable business practices, and ethical decision-making.

   - Encouragement of students to explore the concept of Dharma (ethical duty) and its implications for business leadership and organizational culture.

Chemistry Department:

1. Integration of Ayurveda and Alchemy:

Inclusion of lectures exploring the connections between Ayurveda and chemistry, particularly in areas metallurgy, and pharmaceuticals.

 Encouragement of students to investigate the chemical processes and principles underlying traditional Ayurvedic formulations and alchemical practices.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The current undergraduate curriculum at Mahatma Gandhi University,

to which our college is affiliated, follows an outcome-based approach. This applies to all eight undergraduate programs and five postgraduate programs offered by the college. The syllabi for each discipline begin with clearly outlined Programme Specific Outcomes and Course Outcomes. Evaluation methods have been adapted to effectively assess outcome-based education in the teaching and learning process. Instructors are required to strictly adhere to the specified Course Outcomes and Programme Outcomes. Upon admission to the institution, students are informed about these outcomes, and detailed information is accessible on the college's website.

20.Distance education/online education:

The IGNOU Centre at DB Pampa College, is a hub of educational opportunities and academic excellence. The centre offers diverse programs and certificate courses to empower students for success.

Masters Programs:

The comprehensive Master's programs offered by the centre cater to intellectual pursuits. The courses are MA English, MA Political Science, MSW (Master of Social Work), MSW Counselling, MCom (Master of Commerce)

Undergraduate Programs:

The centre provides a strong foundation through various undergraduate programs in arts, commerce, and specialized fields.

Certificate Courses:

Enhance your language proficiency with specialized training in Functional English, Teaching English, and French.

Extended Profile

1.Programme

1.1	**13**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**879**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**76**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**321**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**55**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**45**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**46**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**25.37**
4.3 Total number of computers on campus for academic purposes	**41**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At DB Pampa College, we believe the effective delivery of the curriculum as the most important aspect of any programme. The curriculum is developed by the university in which our own faculty members actively participated.

The college employs a systematic and purposeful approach to ensure the delivery of an excellent curriculum:

Academic Calendar: The institution strictly creates and sticks academic calendar, which is monitored by the Principal by meeting the Heads of Departments and other members of the faculty. The heads met with faculties of the department to distribute workload, assign subjects, plan department activities, and review syllabi completion.

Timetable: The timetable is developed through a collective effort by various departments that share courses, and it is then posted on the notice board and the college website.

Teaching Plan and Diary: Faculty members create a teaching plan at the beginning of the academic year which essentially details how the content is going to be delivered. The curriculum delivery is

evaluated by the respective heads of the departments.

Feedback: The feedbacks reveal the effectiveness of the curriculum delivery. The college collects feedback from the faculty, students, alumni, employers, and parents. This feedback is analysed using various factors to evaluate the performance of the institution, students, and faculty.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://dbpc.ac.in/academic-calendar#scrollTop=0

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is an integral part of the curriculum delivery mechanism in our institution and strictly adheres to the academic calendar. The academic calendar of the institution is prepared based on the academic calendar of the parent university, and the departmental academic calendar is prepared by each department based on the academic calendar of the institution. At our institution, CIE is used as an instrument of measurement of the achievement of learning outcomes and to find out which students are slow learners and advanced learners. At our institution, CIE is done both at the institutional as well as departmental levels by strictly adhering to the academic calendar. The sessional examination is conducted centrally as per the schedule incorporated in the institutional academic calendar, and class tests, presentations, group discussions, etc. are conducted departmentally as per the schedule incorporated in the departmental academic calendar. Records of CIEs are kept in a systematic, documented manner. Based on their performances in the CIE, students are categorized as slow learners and advanced learners and steps are being taken accordingly by each department, such as special classes, tutorial classes for the slow learner and project work for the advanced learner, etc.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://dbpc.ac.in/academic-calendar#scrollTop=0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In accordance with this institution's vision, the curriculum for each program has been structured to incorporate pertinent topics related to gender, human values, and professional ethics. By integrating crosscutting issues relevant to professional ethics, gender, human values, environment, and sustainability into its curriculum, it ensures that students are not only equipped with the necessary knowledge and skills for their chosen field but also with a strong foundation in ethical decision-making, social responsibility, and environmental stewardship. As part of the syllabus update, a mandatory course on Environment and Human Rights has been introduced for all undergraduate (UG) programs. These papers cover topics such as gender studies, secularism, ecology, environmental conservation and human rights. These concerns are delineated as Program outcomes across all undergraduate (UG) programs and are addressed within this courses. The institution has also prioritized themes including focusing on Gender, Environment,

Human Values, and Professional Ethics. Some social awareness programs, seminars, extended lectures, and various other events were arranged.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

320

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	https://dbpc.ac.in/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://dbpc.ac.in/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

254

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

39

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college implements Academic Aptitude Assessment (AAA). The student learning levels are assessed by an aptitude test at the beginning of the first semester. Based on the results they are categorized as slow, average and advanced learners. A bridge course is offered to the students if necessary.

Advanced learners are encouraged to attend competitions, MOOC courses and engage in various projects and activities.

Based on the marks obtained in the first internal examination, slow learners are identified and selected for remedial coaching before the second internal examination. This special attention given to slow learners helps them face the university examinations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
879	**55**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process is enriched through assignments, seminars, and test papers. Teachers are encouraged to incorporate PowerPoint presentations, animations, and video lectures to effectively convey concepts. Recently, a few departments adopted the blended learning concept through a learning management system (LMS), providing students with a blended learning experience based on a four-quadrant system.

Students receive contents based on syllabus and related worksheets, assignments, and discussions to enhance problem-solving skills and learning experiences through interactive processes. This participative learning approach helps students gain in-depth knowledge and enhances their overall learning experiences.

Additionally, students participate in experimental learning experiences, such as industrial visits and field trips, where applicable according to the syllabus. Students also engage in various extension programs and activities to improve their organizational skills and capabilities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers have been using ICT-enabled methods for a long time, which was peaked during the Covid-19 pandemic. All the departments have smart classrooms with projector facility. They also employed either Google Classroom or Moodle for the delivery of interactive course contents. These methods allowed students to experience blended learning.

Furthermore, students were given assignments, worksheets, and access to discussion forums for each chapter to monitor their learning progress through course pages. Supplementary videos were also provided to help students understand the concepts better.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

230

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The assessment process is a multi-faceted system with a wide range of modes geared to give quality-assured and time-bound . Annual Quality Assurance Report of D B COLLEGE assessments. These include Class test, sessional examinations, Assignment, Presentation, Group Discussion, MCQ's Quiz, etc. There is an examination committee for the effective conduct of the examinations and maintenance of transparency. The committee develops the time schedule of the internal examinations and displays it in the notice board well ahead of the start of the exam. A proper seat plan is also arranged for the smooth conduct of the examinations and attendance of the students is taken. Sessional examinations are conducted as per M G University academic calendar. All teachers from different departments are engaged in invigilation duty during examinations. The answer sheets are evaluated by individual teachers and the final results are published at the earliest. Moreover, for maintaining proper transparency, the answer sheets are shared with the students and the signatures are recorded in the registers. Confidentiality is maintained for the Question Papers which are sealed and kept under

the custody of examination committee. Multilevel verification is done before finalization of marks. Guidelines relating to conduct of examinations are available on the college website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient. The College has a transparent, time bound and efficient mechanism to deal with internal examination-related grievances. The students with grievances can meet the concerned subject teacher and can resolve the grievance. In this stage, the teacher allows the student to review/ scrutinize the answer script and meet the grievance. Moreover, if some students cannot appear in the sessional examination due to some unavoidable reasons, the examination cell either fixes new schedules or authorizes the departments to hold examinations for those students with new question papers. All the grievances related to the evaluation are promptly . Annual Quality Assurance Report of D B COLLEGE addressed by the Examination-related grievance Committee as per

stipulated norms. If any student is not satisfied in the first stage, then there is a provision for appeal. The aggrieved student can approach the Examination cell. The cell along with the examination committee meet up the matter and ensure justice to the student. In case of grievances related to the end-semester examinations conducted by the parent University, the grievances are dealt with as per the University norms. Students are made aware of the process of grievance redressal during orientation and they are also informed about it by a notification issued by the examination cell.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- **The institution follows the university-designed syllabus with clear objectives outlining the expected skills, concepts, and knowledge for each course.**
- **Mechanisms are in place to communicate Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) to stakeholders.**
- **Students are briefed on programme-specific outcomes at the program's start, and expected COs are explained at the beginning of each course.**
- **Faculty training programs on Outcome Based Education and Mapping of Outcomes have been conducted.**
- **Each department has formulated PSOs and COs for UG and PG programs, aligned with syllabus objectives, published on the college website.**
- **POs and PSOs are explained to students during the Induction Programme.**
- **Department Orientation Programmes familiarize students with syllabi, outcomes, and assessment strategies.**
- **The importance of learning outcomes is discussed in Department and Institution Staff Meetings.**
- **The institution's prospectus provides syllabus and assessment procedure details.**
- **Various assessment methods including mid-semester and end-semester exams, assignments, projects, seminars, employer feedback, etc., are used to assess outcomes.**
- **Parent-Teacher Association (PTA) meetings facilitate discussions on outcomes with parents.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of program outcomes (POs) and course outcomes (COs) through a systematic process that involves

various assessment tools. These may includeexaminations, assignments, projects, and practical sessionsthat align with the specific objectives of each course. Feedback from these assessments is analyzed to measure how well students have achieved the desired competencies and skills. The results are then used to inform continuous improvement in teaching methodologies, curriculum design, and resource allocation to ensure that the educational objectives are effectively met and that students are well-prepared for their professional careers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

201

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dbpc.ac.in/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institute provide oppurtunity to students to develop their innovative skill, YIP cell in our campus is actively supporting and encouraging students to develop and impliment their innovative ideas.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS's extension activities have significantly contributed to community engagement and student sensitization. FromWorld Ocean Dayquizzes enhancing oceanic knowledge toBlood Donation Daycampaigns

promoting life-saving donations, each event has fostered awareness and action.Reading Daysaw a collective review of 100 books, whileYoga Dayoffered a webinar on wellness practices. TheInternational Anti-Drug Dayencouraged a drug-free society through pledges and contests, andDoctors' Dayfeatured a webinar on COVID-19 prevention. These activities not only educated but also instilled a sense of civic responsibility among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

210

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is equipped with 46 classrooms, 3 smart seminar hall, and various other facilities essential for the efficient functioning of the teaching-learning process. Each academic year begins with a thorough assessment of requirements and preparations to enhance, add, replace, or modify program resources used in curricular and extracurricular activities.

Classrooms are well-ventilated and meet educational program standards. Every department has at least one smart room with ICT facilities. The Department of Chemistry comprises one undergraduate lab and two postgraduate labs.

The Physics Department maintains different labs for undergraduate and Postgraduate levels. Electronic, computer, and general labs are available at the postgraduate level. The Departments of Botany and Zoology are also maintaining undergraduate labs. The mathematics department maintains a computer lab for their UG and PG courses.

The campus is equipped with 33 computers for student use. Additionally, the institution's internet connection bandwidth has been increased to 200MBPS.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://dbpc.ac.in/infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college is well-equipped with comprehensive infrastructure facilities that cater to a diverse range of cultural and sporting activities. The campus boaststwo seminar halls, a spaciousauditorium, and anopen-air auditoriumfor various events and performances. For sports enthusiasts, there is a well-maintainedsports groundand a UGC-aidedindoor stadiumthat hosts a variety of indoor games. Additionally, the college provides a dedicatedcricket training facilityto nurture budding talent. The presence of a moderngymnasiumfurther enhances our commitment to the physical well-being of our students, making our college a hub of vibrant student life and activity.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://dbpc.ac.in/infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in

Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

697167

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

mbracing the digital age, our college library has taken a significant leap forward by partially automating its services withKOHA software. This open-source integrated library system is renowned for its comprehensive functionality, including cataloging, circulation, and public access catalog features. The implementation of KOHA has streamlined library operations, enhancing the efficiency of resource management and accessibility.

In a move to empower our students with self-service capabilities,Student KIOSKshave been installed within the library premises. These interactive terminals are equipped with user-friendly interfaces, allowing students to independently search for book details, check availability, and even reserve materials for checkout. The KIOSKs serve as a bridge between the physical and digital realms of the library, providing instant access to a wealth of information at the fingertips of our learners.

This technological upgrade not only reflects our commitment to modernizing educational resources but also supports the academic pursuits of our students by providing a seamless and enriched library experience. As we continue to evolve, the partial automation of the library with KOHA software stands as a testament to our dedication to fostering an environment conducive to learning and discovery.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

72686

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes. The istitution periodically maintain and rectify if any connectivity issues exist .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

944789

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has implemented the following measures for infrastructure maintenance and improvement:

1. **The college council monitors physical infrastructure maintenance, Internet access, sports facilities maintenance, and expansion through various committees.**
2. **The library committee, ensures the upkeep and enhancement of library facilities based on the needs of teachers and students.**
3. **The canteen committee enforces sanitary standards and issues regular instructions to improve food quality.**
4. **Respective departments oversee the computer maintenance and repair.**
5. **The Parent-Teacher Association (PTA) oversees the maintenance of students' toilet facilities and assists in the construction of additional infrastructural facilities as needed.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

160

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to Institutional website	https://dbpc.ac.in/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

228

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File]

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution actively promotes student representation and engagement in administrative, co-curricular, and extracurricular activities. Throughstudent union elections, individuals are elected

to various positions such as year representatives for UG and PG
courses, college arts committee convenor, college union chairman,
university union representative, and lady representatives. These
roles provide students with valuable exposure to administration.
Additionally, the college union organizes anarts festival, offering
a platform for cultural expression and management skills. Project
works, field visits, industry visits, and cultural activities
further enrich the student experience, fostering a well-rounded
educational environment.

File Description	Documents
Paste link for additional information	https://dbpc.ac.in/college-union
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

42

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college boasts a registered Alumni Association, where all
graduates are enrolled and frequently engage in batch-wise reunions;
this year, the alumni spearheaded a green initiative named
"Makosiyum," planting a variety of fruit seedlings to cultivate a
fruitful garden.

File Description	Documents
Paste link for additional information	www.dbpc.ac.in
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Travancore Devaswom Board, a government institution that oversees temples in southern Kerala, follows the Indian tradition of viewing educational institutions as "saraswathi kshethras" or places of learning dedicated to the goddess Saraswathi. The board holds these institutions in the same reverence and dignity as its temples.

DB Pampa College aims to be a premier institution offering a transformative educational experience. This vision is to be realized through a rigorous academic curriculum, a supportive and inclusive environment, and opportunities for students to engage in research, creative expression, and community service. The college is dedicated to preparing students for success in their chosen fields and in life, emphasizing the belief that education is the cornerstone of a brighter future.

Under the administration of the Travancore Devaswom Board, the College Management efficiently distributes administrative and academic responsibilities. The Principal, as the head of the institution, regularly convenes meetings with the staff council, Internal Quality Assurance Cell, and teaching and non-teaching office staff.

The institution's clubs and cells provide opportunities for students to extend their academic pursuits beyond classrooms and the campus, fostering their overall social and cultural development.

File Description	Documents
Paste link for additional information	https://dbpc.ac.in/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership at our college is demonstrated through decentralized practices like forming committees to oversee academic and administrative functions. The College Council advises the principal on crucial matters, ensuring balanced decision-making. The IQAC maintains the quality of activities. Various committees oversee specific actions, such as the Technical, Purchase, and Construction Committees. The Calendar Committee organizes college events, while the Grievance Redressal Cell addresses student concerns. The Counseling and Discipline Committee maintains discipline. The Library Committee manages resources, and the Anti-Ragging Committee ensures a safe campus. The Research Committee promotes academic excellence, and the Campus Beautification Committee maintains aesthetics. The Women's Cell promotes gender equality, and the Hostel Committee oversees hostel operations. Overall, our decentralized structure fosters an effective learning environment.

File Description	Documents
Paste link for additional information	https://dbpc.ac.in/iqac/Handbook/Hand%20Book%20and%20Calendar%202021-22
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic planning at the start of an academic year is crucial for the college as it sets clear goals and objectives, aligns resources efficiently, enhances academic quality, improves student outcomes, and ensures effective management. It helps college adapt to changing needs and challenges, ultimately leading to long-term success. The 10 year vision of the college envisages the following:

1. Effective Governance and Integration

2. Enhancement of Infrastructural Development
3. Attainment of Academic Excellence across all domains
4. Promotion of Research and Innovation
5. Implementation of Capacity Building Strategies
6. Ensuring Holistic Development
7. Encouragement of Self-Reliance
8. Embracing Global Perspectives
9. Establishment of Collaborative Partnerships
10. Commitment to Sustainability
11. Focus on Branding and Communication

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college manages its permanent teaching and non-teaching staff according to Kerala Service Rules, MG University statutes, and UGC rules, maintaining an open and transparent hiring system. Each academic year concludes with planning for the recruitment of teaching, non-teaching, and office support employees for the following year. Permanent teaching positions are filled in compliance with government, university, and UGC standards, while teachers are employed on a contract basis as per a well-defined recruitment policy. Office management and non-teaching employees are hired permanently in line with government and university regulations, with contract hires following formal appointment procedures developed by the college. Promotional policies and salary increments for permanent staff adhere to government and statutory rules, while contract staff are subject to college-established policies. The college uses a self-appraisal system for both teaching and non-teaching faculty to assess performance and facilitate improvement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is dedicated to enhancing the professional development of its teaching and non-teaching faculty. It provides physical, mental, and career-oriented support to ensure their well-being and growth.

1. **The staff welfare club focuses on career advancement and mental refreshment, fostering bonding among employees.**
2. **Awards are given to newly awarded Ph.D. holders to recognize their achievements.**
3. **An Internal Complaint Committee (ICC) has been constituted as per UGC norms to assist women employees and girls facing harassment.**
4. **A common room for girl students and female staff is equipped with amenities like beds, drinking water, a reading corner, toilets, and a bathroom.**
5. **Car parking facilities are provided for staff.**

6. Hostel facilities are available for female staff members.

File Description	Documents
Paste link for additional information	https://dbpc.ac.in/
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college adheres to the university-prescribed performance appraisal system to enhance the career progression of its teaching faculty. This system evaluates their performance in teaching and research, offering opportunities to refine skills necessary for career advancement. Non-teaching staff also undergo performance appraisals focusing on professional competence, performance,

personal characteristics, and attitude.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit of the college is done by our management (Travancore Devaswom Board) and the external audit is done by the Deputy Directorate, Kottayam (DD Audit). Before submitting the data and files for audit purpose, Principal, Junior Superintendent and the Head Accountant will check the data and the supporting documents collectively. The Management audit comprises of two stages – Internal Audit and the Local Fund Audit. The internal audit is done by the audit wing of our Management. The local fund audit is conducted by the Government wing of audit functioning alongside with the management. After all he audits, they will give a correction letter to the college authorities mentioning the drawbacks of the data and supporting documents given. The college authorities will take into account the corrections and suggestions mentioned in the report. After incorporating the corrections and suggestions the files will be submitted again to the different audit sections. This is the routine procedure of conducting audit process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1442500

File Description	Documents
Annual statements of accounts	[View File]()
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a well-established mechanism for collecting funds and financial support from the Government of Kerala, the Central Government, the Management, and other non-government bodies. Internal audits are conducted annually by the internal auditing team. Funds from the Central Government include allocations from UGC, NCC, and scholarships. State Government funds include those from the Kerala State Higher Education Council and the State Government for N S S. The N S S fund and its operations are funded by the Central Government through the State Government, which then distributes the funds to various universities under the Government of Kerala. Non-government funds come from the college management, PTA, college development fund, and endowment awards, with generous contributions from the Alumni association of Pamba College. Funds are also raised from various sources, including annual term fees, PTA funds from parents, and students' welfare funds collected at admission. Departments, clubs, and supporting units receive funds for activities from the PTA. Funds from management, and college development are used for infrastructure, maintenance, equipment procurement and repair, scholarships, fee concessions, sports promotion, library expenses, and examination costs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been outstanding in fostering a culture of excellence

in all academic and administrative functions of the college. It consistently devises strategies to elevate the standard of education imparted to prepare students for global competitiveness. The adoption of a Learning Management System was prioritized to digitize the teaching-learning process, recognizing its urgency amidst the

pandemic situation and its relevance in the rapidly evolving landscape of higher education. The IQAC spearheaded efforts to align the teaching-learning process with various delivery platforms and Learning Management Systems. Adequate WIFI facilities and the digitization of the library enabled faculty members to engage with students online during the pandemic. The IQAC also organized a variety of workshops and webinars for students, teaching staff, and administrative personnel. Both internal and external audits, encompassing academic departments and the college library, were carried out for the Academic Year 2021-2022 under the coordination of the College IQAC. The IQAC identified diverse online programs offered by various universities and communicated them to faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution has developed a comprehensive strategic plan and deployment document aligned with its goals, vision, mission, and core values. The Internal Quality Assurance Cell (IQAC) has played a key role at all levels in implementing quality assurance policies and procedures. The IQAC prepares, assesses, and proposes the following actions: submission of Annual Quality Assurance Reports (AQARs) for accreditation, evaluation of teaching and learning practices, maintenance of a continuous evaluation system with regular internal examinations, establishment of a structured feedback system from all stakeholders, and analysis of examination results by semester to devise strategies for enhancing student performance.

The IQAC added new certificate courses to meet the needs of students. Additionally, the institution has signed new Memorandums

of Understanding (MoUs) with other institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dbpc.ac.in/iqac
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the academic year 2021-2022, DB Pampa College in Parumala dedicated efforts to foster inclusivity and equity through Gender Sensitization Activities. The initiative aimed to raise awareness and understanding of gender-related issues, facilitating dialogue and empowerment within the campus community. Beginning with a webinar on Women Empowerment led by Dr. S. Saradakkutty, and another session titled "Female Experiences: Resistance as Talent" with Adv. C. N. Premkumar, the college initiated crucial conversations around gender sensitization. Targeted gender awareness classes were

conducted for different academic disciplines in August 2021, featuring renowned speakers such as Shan Gopan and Adv. Aswathi Das. Additionally, the Department of Physical Education celebrated National Women and Fitness Day on September 30, 2021, promoting physical well-being and inclusivity through various activities. These endeavors underscored the college's commitment to fostering an inclusive environment and empowering individuals, irrespective of gender. As the academic year concludes, these initiatives symbolize DB Pampa College's dedication to promoting equality, respect, and holistic education, paving the way for a more enlightened and inclusive future.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college prioritizes sustainability, evident in our innovative solid waste management system. We employ advanced technologies and responsible practices to minimize environmental impact and promote resource efficiency.

Biogas Plant: Our biogas plant converts organic waste into renewable

energy through anaerobic digestion. It produces biogas for electricity, heat, and fuel, reducing fossil fuel dependence. The process also yields nutrient-rich digestate for organic fertilizer.

Incinerator for Ladies' Toilet Waste: Our specialized incinerator ensures hygienic disposal of sanitary waste from ladies' toilets. It incinerates waste at high temperatures, destroying pathogens and reducing waste volume, minimizing environmental hazards.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

DB Pampa College is dedicated to fostering an inclusive environment characterized by tolerance and harmony across various diversities. Located near the Parumala church, an important pilgrimage site for Christians and Hindus, the college annually supports the Parumala church feast, demonstrating its commitment to cultural diversity and religious harmony.

The institution's inclusive ethos extends to its staff, with members from Christian, Hindu, and Muslim communities. It welcomes students from all backgrounds, offering support programs irrespective of cultural, linguistic, or social status.

Through activities like NSS and NCC, students engage in social work, learning the values of togetherness and teamwork, transcending cultural differences. The college emphasizes collaborative efforts between faculty, administration, and students to cultivate an environment of inclusive growth.

Overall, DB Pampa College's commitment to inclusivity is evident through its support for diverse cultural and religious events, diverse staff representation, and inclusive student support programs, fostering a harmonious environment that promotes mutual respect and understanding.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Pampa College actively fosters awareness and understanding of Constitutional values, citizen rights, duties, and responsibilities among its students and staff through both academic and extracurricular initiatives. These efforts are aimed at cultivating a sense of personal and institutional commitment to responsible citizenship, emphasizing respect for human dignity and the preservation of national unity. The college annually commemorates Independence Day on August 15th, with special programs organized by NCC NSS volunteers to educate students about the freedom struggle. Additionally, the institution hosts various events such as Blood Donation Camps, Women's Day celebrations, World Environment Day activities, cleaning drives, and initiatives to assist the needy, all geared towards promoting constitutional rights and responsibilities. The curriculum also includes topics related to these themes, ensuring a holistic approach to citizenship education.In addition to the mentioned initiatives, students at Pampa College also actively participate in promoting constitutional values through creative expression. They have taken part in a project where they prepared a wall painting on the theme of "freedom wall." This artistic endeavor serves as a visual representation of the ideals of freedom, highlighting the significance of historical struggles and the importance of upholding constitutional rights and responsibilities in contemporary society. Through such creative endeavors, students contribute to fostering a culture of awareness and appreciation for the principles enshrined in the constitution, further enriching the educational experience at Pampa College

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://dbpc.ac.in/college-events
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. **World Ocean Day (June 8, 2021): Department of Zoology organized a quiz tournament to enrich understanding of marine ecosystems.**
2. **Blood Donation Day (June 14, 2021): Volunteers created awareness posters and donated blood, fostering a culture of altruism.**
3. **Reading Day (June 19, 2021): Department of Zoology reviewed 100 books, sharing insights on social media to promote literacy.**
4. **Yoga Day (June 21): A webinar highlighted yoga's benefits, led by trainer P S Parameshwaran.**
5. **International Anti-Drug Day (June 26): Advocacy events like oath-taking ceremonies were held to promote a drug-free society.**
6. **Doctors' Day & Covid Awareness Programme (July 1, 2021): Dr. Reshmi M S led a webinar on preventive measures against COVID-19.**
7. **Basheer Day (July 5, 2021): A quiz tournament honored Vaikom Muhammad Basheer, organized by the Department of Zoology.**

8. **Paper Bag Day (July 14, 2021):** Volunteers crafted and distributed eco-friendly paper bags to promote sustainability.
9. **Independence Day (August 15, 2021):** A dance narrative film paid tribute to freedom fighters, shared on social media platforms.
10. **Kargil Vijay Diwas (July 26, 2021):** Videos saluting Kargil soldiers were created, commemorating their bravery. More details attached.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(i) The Green Campus Challenge is an initiative aimed at inculcating green initiatives among college students, fostering a culture of environmental sustainability on campus and maintain Eco-friendly Biodiversity Campus.

(ii) "PampaVani" –the campus radio run by the students that helps them express their artistic talent and promotes creativity.

(iii)The Scientific Inquiry Symposium is a comprehensive event designed to foster scientific temper among college students through an immersive interdisciplinary

(iv) Zero tolerance to drug

(v) First Aid Training

File Description	Documents
Best practices in the Institutional website	https://dbpc.ac.in/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

D.B Pampa College has demonstrated exceptional performance, aligning with its core priorities and thrust areas. This year, the college achieved academic excellence by securing five university ranks across various disciplines, showcasing the institution's commitment to scholastic achievement. Further emphasizing its dedication to sustainability, the college was honored with the Green Campus Award, reflecting its efforts in promoting environmental stewardship. A historic milestone was achieved in governance as the College Union elected an all-women panel for its 14 seats, underlining the college's dedication to gender inclusivity and women's empowerment. Guided by Lt. Dr. Asha Radhakrishnam and Miss. Athira G, the union is set to lead with inclusivity at its helm. The academic year was also marked by a series of Gender Sensitization Activities, signifying the institution's resolve to foster an environment of empathy, dialogue, and empowerment, thus reinforcing its commitment to creating an equitable campus culture.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Implement college management system, including library automation, starting from the 2022 academic year
- Fill existing permanent faculty positions across various departments
- Renovate website and integrate with college management system
- Maintain and renovate laboratories
- Support departments in establishing research centres
- Extend WiFi coverage to additional areas of the campus
- Construct a men's hostel
- Build new toilet complexes for both ladies and gentlemen