



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		DEVASWOM BOARD PAMPA COLLEGE
Name of the head of the Institution		Dr.S.Joy
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04792312357
Mobile no.		9446170625
Registered Email		dbpampanaac2017@gmail.com
Alternate Email		principaldbpampacollege@gmail.com
Address		Devaswom Boaed Pampa College, Parumala, Pathanamthitta District, Kerala Pin 689626
City/Town		Parumala
State/UT		Kerala
Pincode		689626

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Arun R
Phone no/Alternate Phone no.	04792312357
Mobile no.	9446170625
Registered Email	arunaugust25@gmail.com
Alternate Email	principaldbpampacollege@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://dbpc.ac.in/igac

4. Whether Academic Calendar prepared during the year	No
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B	2.31	2018	02-Nov-2018	01-Nov-2023

6. Date of Establishment of IQAC	01-Jan-1970
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NAAC Reaccreditation process	02-Feb-2018 2	1100

L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? NAAC reaccreditation process completed. ? Established smart class rooms in all the Department. ? Establish IGNOU centre in the campus. ? Equipped the science laboratories as per the new PG syllabus revision. ? Wifi facility extended to Economics commerce block. ? Improved the drinking water facility by establishing kiosk in the campus

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To establish Distance education centre.	Establish IGNOU center in the campus.
Improve the facility of science laboratories to new syllabus revision	Equipped the science laboratories as per the new PG syllabus revision .
To improve the coverage of wifi facility in the campus	Wifi facility extended to Economics commerce block.
More drinking water facility in the campus	Improved the drinking water facility by establishing kiosk in the campus

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We meticulously design the timetable for all undergraduate and postgraduate programs in adherence to MG University norms. This timetable is prominently displayed on the notice board and our college website, ensuring transparency and accessibility for all stakeholders. Teachers are promptly informed about their workload and assigned courses for the upcoming academic year, enabling them to prepare detailed teaching plans. To facilitate effective curriculum implementation, teachers diligently record their lecture plans in their academic diaries, which are regularly monitored by higher authorities. Our faculty members are expected to execute their course deliverables as outlined in the teaching plan, referring to standard reference books prescribed by the University and leveraging the latest information available through online and other resources. At the onset of each academic session, departmental meetings are convened where topics from the syllabus are distributed among teachers after thorough discussion. The number of classes for each topic is determined based on syllabus requirements and assigned credits. Our college administration provides a meticulously constructed weekly routine/schedule for each year/semester, approved by the Principal, ensuring seamless coordination and execution of classes. Our institution boasts a library with an open-access system, supplemented by departmental libraries, offering students access to a plethora of resources. The library has automated all its library activities to provide effective and wide range of academic resources such as books, journals, online databases. Furthermore, we offer self-designed certificate, skill-based, and value-added courses focusing on employability enhancement and entrepreneurship development. The institution regularly shares updates on social media platforms. Additionally, WhatsApp groups have been established to facilitate swift communication among different cells and clubs such as the quiz club, film club, eco club, NSS, and NCC. Our pedagogical approach encompasses a diverse range of classroom teaching methods, from traditional chalk and

blackboard techniques to ICT-enabled teaching, tailored to meet the varying requirements of different subjects. Additionally, we incorporate group discussions, micro-teaching, seminars, paper presentations, practical classes, fieldwork, educational excursions, project work, and dissertations, all of which serve as integral components aimed at enhancing students' learning experiences.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Mathematics for Competitive Exams	Nil	10/12/2018	30	Employability / entrepreneurship	Numerical Ability

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	MATHEMATICS	03/06/2013
BSc	PHYSICS	03/06/2013
BSc	CHEMISTRY	03/06/2013
BSc	ZOOLOGY	03/06/2013
BSc	BOTANY	03/06/2013
BA	ENGLISH	03/06/2013
BA	ECONOMICS	03/06/2013
BCom	COMMERCE	03/06/2013
MSc	MATHEMATICS	03/06/2013
MSc	PHYSICS	03/06/2013
MSc	CHEMISTRY	03/06/2013

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	32	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1	28/06/2018	15
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Visit to panayanarkavu	10
BSc	Mavelikara Apiculture Farm Visit	35
BCom	Shuchitva Mission, Zero Waste on Ground	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution remains steadfast in its commitment to elevating the standard of education and enhancing the overall learning journey of its students. To achieve this objective, comprehensive feedback is actively sought from diverse stakeholders, including current students, alumni, parents, employers, and faculty members. Feedback mechanisms are employed during events such as alumni reunions, parent-teacher association meetings, and through online platforms.

Students Feedback: The feedback from students spans various aspects such as course content, clarity of objectives, availability of reference materials, and the effectiveness of the internal evaluation system. The IQAC meticulously collects and analyzes this feedback, subsequently communicating it to department heads for appropriate action. In response, initiatives such as the acquisition of new reference books for the library, heightened focus on clarifying course objectives, and the introduction of additional certificate courses are implemented to enrich the curriculum.

Parents Feedback: Beyond traditional feedback forms, the institution utilizes platforms like Open House to gather parental perspectives on course workload, curriculum delivery, and opportunities for curriculum enrichment. Based on this feedback, measures such as providing simplified study materials for slower learners are implemented to address concerns and enhance learning outcomes.

Employers Feedback: Employers input on the soft skills and problem-solving abilities of graduates is paramount. Consequently, the institution organizes targeted soft skills training programs to bridge any identified skill gaps, ensuring that graduates are well-prepared for the demands of the workforce.

Faculty Feedback: The institution values the insights of its faculty members, particularly regarding the adequacy of instructional hours for effective course delivery. Specialized classes are arranged in advance in response to faculty feedback, ensuring comprehensive coverage of the curriculum and an optimal learning experience for students.

Alumni Feedback: Structured feedback mechanisms are employed to gather alumni input through various digital platforms. Alumni suggestions are integrated into academic planning processes, and distinguished alumni are frequently invited as guest speakers to share their experiences, enriching the learning environment for current students. Additionally, alumni networks,

including WhatsApp groups, foster ongoing communication and collaboration between alumni and the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	290	58	Nill	Nill	50

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
50	50	16	8	8	Nill
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution implemented a student mentoring system at the onset of the 2019-20 academic year. This initiative aimed to foster strong and supportive relationships between students and teachers while providing continuous evaluation and guidance on educational, emotional, and personal matters. Class teachers from each year group were assigned as mentors to the students, facilitating a more confident and personalized interaction. The mentoring process, which spanned the entire academic year, focused on several key themes: 1. Cultivating a strong teacher-student relationship. 2. Enhancing academic performance and attendance. 3. Reducing the failure rate in university exams. 4. Reinforcing academic and personal discipline. 5. Ensuring parents are informed about their child's progress. Due to small class sizes, students were not subdivided, allowing mentors to employ various approaches tailored to each student's unique needs. Individual or group mentor-student meetings were conducted periodically, with additional counseling sessions held as needed, including sessions involving parents. Complex cases were escalated to the Head of Department (HOD) and Principal for further guidance and support. Mentors actively identified struggling students and arranged remedial classes to address academic challenges. They also maintained updated records on each student, facilitating targeted support. Mentor-mentee meetings occurred four times per semester, resulting in noticeable improvements in academic performance and overall student engagement. Regular HOD meetings with mentors ensured the effective implementation of the mentoring system, with guidance provided as necessary. Various mentoring techniques were employed, including emotional support, academic advice, and financial assistance for deserving students. The outcomes of the mentoring system were promising: 1. Attendance rates increased steadily. 2. Pass rates in university exams showed improvement. 3. Participation and success in extracurricular activities saw a notable rise. Overall, the mentoring system proved to be an effective tool for identifying and nurturing the diverse talents of each student, ultimately contributing to their holistic development and academic success.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
348	50	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	32	18	0	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	Nil	11/11/2019	11/11/2019
BSc	Nil	Nil	11/11/2019	11/11/2019
MSc	Nil	Nil	13/11/2019	14/02/2020
MCom	Nil	Nil	13/11/2019	14/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution diligently follows the guidelines set forth by Mahatma Gandhi University for both Continuous Internal Evaluation (CIE) and End Semester Examination (ESE) procedures. Since the adoption of the Choice Based Credit System (CBCS) for undergraduate (UG) and postgraduate (PG) programs in 2009, the college has instituted several reforms within the CIE framework to enhance the overall quality of academic processes, particularly in terms of conduct, administration, and evaluation. The weightage ratio for UG programs stands at 20 (CIE) and 80 (ESE), while for PG programs, it is 25 (CIE) and 80 (ESE) respectively. CIE components in UG programs include attendance, test papers, and assignment/seminars, whereas in PG programs, assignments and seminars are included alongside attendance and test papers. A dedicated examination wing, overseen by the Chief Superintendent of Examinations, ensures efficient management of examination-related tasks. This office is equipped with essential resources such as computers, a color printer, and a Xerox machine. Additionally, the pattern of question papers and answer sheets is prominently displayed on departmental notice boards at the commencement of each academic program. The IQAC collaborates with the Examination Committee and College Council to plan tentative dates for test papers well in advance, ensuring effective scheduling. To instill a sense of accountability among students, test

papers are conducted centrally, with the examination office preparing the timetable in consultation with relevant authorities. This timetable is prominently displayed on notice boards and the college website. Attendance tracking is accorded significant importance, with teachers marking attendance after each class. In cases of student absence, SMS alerts are automatically sent to parents, facilitating real-time monitoring. Furthermore, students have the option to check their attendance status through consultation with their respective teachers. Internal mark sheets are generated by the examination office, streamlining the process of marks entry and accessibility for students.

Faculty are mandated to evaluate answer scripts within one week of examinations, followed by discussions on common errors in the classroom. Faculty members address any grievances related to internal examination marks, with provisions for retest examinations for students unable to attend due to genuine reasons. The performance of students in Internal Assessment serves as a valuable tool for faculty to identify both slow learners and advanced students in their respective subjects. Slow learners are provided with counseling and support to improve their performance, while counseling sessions are utilized to address personal, academic, and non-academic issues effectively. These comprehensive measures underscore the institutions commitment to fostering academic excellence and holistic student development.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institutional academic calendar serves as a comprehensive guide for planning both curricular and co-curricular activities, adhering to the available working days as per university norms. The college commences the academic year in accordance with the schedule and guidelines provided by the universitys academic calendar. At the onset of each academic year, the IQAC collaborates with relevant stakeholders to prepare an Annual Academic Plan based on inputs from the University Academic Calendar and Departmental Academic Plans. This calendar encompasses essential information such as the semester commencement date, Internal Assessment Test schedule, Audit Schedules, and various academic-related activities. It also includes details regarding project review schedules, club activities, events organized by professional bodies (such as Guest Lectures, Seminars, Workshops, and Conferences), Lab internal examinations, and information regarding State government and local holidays.

Department-specific activities are also outlined in the calendar. The institution rigorously adheres to the schedules outlined in the academic calendar for the conduct of Continuous Internal Evaluation (CIE). Internal tests are conducted by each department on the dates specified in the academic calendar. Furthermore, the results of internal assessments are promptly declared and communicated to students within the stipulated timeframe. Additionally, every department follows standardized procedures for conducting project progress reviews and seminar presentations, as outlined in the departmental academic calendar. These activities are integral to the academic development and progress tracking of students across various disciplines.

Overall, the institutional academic calendar serves as a crucial tool for effective planning and execution of academic activities, ensuring smooth operations and timely completion of academic milestones throughout the academic year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.dbpc.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Economics	BA	Economics	40	18	40
Physics	BSc	Physics	32	8	25
Zoology	BSc	Zoology	31	14	45.1
Commerce	MCom	Commerce	16	9	56.25
Botany	BSc	Botany	17	6	35.3
English	BA	English	25	13	52
Mathematics	MSc	Mathematics	14	8	57.1
Chemistry	BSc	Chemistry	30	20	66.67
Commerce	BCom	Commerce	47	24	51.1
Chemistry	MSc	Chemistry	15	12	80
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://dbpc.ac.in/feedback>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	365	KSCSTE	0.41	0.41
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Ramanujan the Man who knows infinity- KSCSTE	Mathematics	20/08/2018
Class on contribution of Indian Scientist in the field of Physics by MN GopalaKrishnan	Physics	04/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	NA	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the Job Training	Nil	Nil	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
NA	Nil	NA	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Grantha Soft	Partially	Nil	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19708	Nil	Nil	Nil	19708	Nil
Reference Books	73	Nil	Nil	Nil	73	Nil
e-Books	0	Nil	Nil	Nil	0	Nil
Journals	20	Nil	Nil	Nil	20	Nil
e-Journals	0	Nil	Nil	Nil	0	Nil
Digital Database	0	Nil	Nil	Nil	0	Nil
CD & Video	100	16000	20	4800	120	20800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	2	26	0	0	4	22	1000	0
Added	4	0	4	1	1	0	0	0	0
Total	30	2	30	1	1	4	22	1000	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1000 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
285399	650336.39	100000	50000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college operates an active Planning Body tasked with addressing potential deficiencies in infrastructure, curricular, co-curricular, and extracurricular areas. Various physical facilities, including the Auditorium, A/C Seminar Halls, Smart classrooms, Laboratories, Classrooms, and Computers, are provided for the students enrolled in the college. Established systems and procedures ensure the maintenance and utilization of these physical facilities within the institute. Laboratories are essential components of the colleges academic infrastructure. Each laboratory is overseen by a designated faculty member serving as the lab in-charge, supported by a Lab Assistant and attendant. The lab in-charge bears the responsibility of maintaining and updating the laboratory with necessary equipment to align with changes in the curriculum. The central library, another critical resource, is managed by the appointed Librarian and supporting staff. Their focus is on ensuring the availability and effective utilization of instructional materials to support the teaching and learning processes. Stock verification is conducted at the end of each academic year, with the Librarian preparing a report on book utilization by students and staff. The Sports complex, ground, and equipment are supervised and maintained by the Head of the Physical Education Department. Under the guidance of

physical education teachers, sports and games activities are effectively trained and coordinated. The department oversees the entire sports and games activities, including maintenance of the grounds and equipment, with annual maintenance conducted during vacation periods. Classrooms are allocated to all departments, equipped with necessary ICT tools, and utilized according to departmental timetables. Daily cleaning of classrooms is carried out under the supervision of institute supervisors/administrators to ensure a conducive learning environment. The Planning Body plays a crucial role in identifying and addressing potential gaps or deficiencies in these facilities and services. Regular assessments, feedback mechanisms, and collaboration with relevant stakeholders ensure continuous improvement and alignment with the evolving needs of the college community. In conclusion, the colleges infrastructure and facilities are managed through established systems and procedures overseen by the Planning Body. The effective utilization and maintenance of laboratories, libraries, sports facilities, and classrooms contribute significantly to the overall educational experience and success of students and faculty members alike.

<https://dbpc.ac.in/library>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid given by PTA	5	87946
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development programme by Govt of Kerala	02/07/2018	30	Dept of Collegiate Education, Govt of Kerala
Remedial Coaching	03/09/2018	130	Dr. Jaimsha Rani
Remedial Coaching (SSP)	03/09/2018	150	Dr. Jaimsha Rani
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2019	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	B Sc	Physics	Institutions under MG University	M. Sc
2019	7	B Sc	Mathematics	Institutions under MG University	M. Sc
2019	6	B Sc	Chemistry	Institutions under MG University	M. Sc
2019	16	B. Com	Commerce	Institutions under MG University	M. Com
2019	2	BA	Economics	Institutions under MG University	MA
2019	5	BA	English	Institutions under MG University	MA
2019	3	B Sc	Zoology	Institutions under MG University	M. Sc

2019	2	B Sc	Botany	Institutions under MG University	M. Sc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ARTS DAY	COLLEGE	680
SPORTS DAY	COLLEGE	540
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College Union Executive Committee holds the authority to foster and facilitate student activities within the campus. Comprised of elected members from class representatives chosen through secret balloting, the union features a Chairperson, Vice Chairperson, General Secretary, two University Union Councillors, Arts Club Secretary, and Student Editor. Its responsibilities extend to organizing various extracurricular events such as arts, sports, and food fests, as well as cultural celebrations like Onam and Christmas. Additionally, they oversee exhibitions and other capacity-building initiatives on campus. Under the guidance of a Staff Advisor, the College Union orchestrates all student-related activities, ensuring a democratic process where important decisions are made collectively during regular combined meetings involving union executive members, class representatives, and association secretaries. These gatherings provide a platform for student representatives to voice their opinions and express views in a democratic manner. In addition to the College Union, various clubs and forums—including NSS, NCC, Womens Cell, Debate and Oratory Club, Quiz Club, Nature Club, among others—are coordinated by students in collaboration with faculty coordinators. Student representatives are also encouraged to participate in administrative bodies such as IQAC, Canteen Committee, Anti-Ragging Committee, Ethics Committee, among others, allowing them opportunities for engagement beyond the confines of their academic pursuits.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of DB Pampa College has been a longstanding pillar of support for the institution, contributing significantly to the pursuit of excellence in higher education. With its rich history and active engagement, the association plays a pivotal role in fostering a sense of belonging and camaraderie among alumni, faculty, and current students. Beyond its role in nurturing connections and preserving the colleges heritage, the Alumni Association serves as a valuable resource for networking, mentorship, and career development opportunities. Alumni often provide insights, expertise, and guidance to current students, helping them navigate their academic and professional journeys. Moreover, the association actively participates in various initiatives and programs aimed at enhancing the academic, cultural, and social dimensions of college life. This includes sponsoring scholarships, organizing career fairs, and facilitating alumni lectures and workshops on relevant topics. Additionally, the Alumni Association serves as ambassadors of the college, promoting its achievements, values, and traditions within the broader community. Through their active involvement in outreach and advocacy efforts, alumni help elevate the colleges reputation and impact in the academic landscape. Continuing to strengthen and expand the Alumni Associations reach and impact remains a priority for the college, as it seeks to further leverage the collective wisdom, resources, and talents of its alumni network for the betterment of current and future generations of students.

5.4.2 – No. of enrolled Alumni:

320

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association of DB Pampa College has been a steadfast supporter of the institution, playing a pivotal role in advancing excellence in higher education. Recognized with official registration, the association serves as a vital link connecting illustrious alumni scattered across the globe. One of the hallmark events of the association is its Annual Meet, a tradition upheld every year. Notably, the recent Mega Alumni Day held on January 18, 2018, at Our College Auditorium was a resounding success, attended by life members, former principals, teachers, and alumni from diverse backgrounds. Departmental alumni gatherings further strengthen these bonds. In addition to fostering camaraderie, the association actively contributes to the colleges growth and development. This includes supporting infrastructure projects, demonstrating their commitment to enhancing facilities for current and future students. Moreover, the association hosts induction ceremonies for outgoing students, providing a platform for networking and mentorship opportunities. The Executive Committee of the Alumni Association meets regularly to plan and coordinate activities, ensuring a vibrant and engaged alumni community. Through their collective efforts, the association continues to uphold the values and traditions of DB Pampa College while forging new pathways for excellence in higher education.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A robust culture of delegation permeates every aspect of life at DB Pampa

College, encompassing both academic and administrative spheres. The Principal, Heads of Departments, Faculty, Non-Teaching Staff, and students all play integral roles in this collective management approach. The Governing Council structure ensures representation of diverse voices and interests in institutional decision-making processes. Major decisions regarding discipline, academic policies, and crisis management undergo thorough deliberations at General Staff Meetings held at the beginning and end of each academic year, as well as when necessary. Teaching departments conduct regular staff meetings, maintaining detailed records and minutes. Each teacher is designated as a tutor for a specific batch, responsible for coordinating academic and co-curricular activities in consultation with student representatives. Additionally, tutors oversee the tabulation and upload of students internal examination scores. Teachers actively participate in various academic, administrative, and cultural bodies, contributing to resource utilization and fulfilling responsibilities. Committees such as the Admission Committee, Discipline Committee, and Library Advisory Committee include teacher conveners, co-conveners, and members. Clubs and forums aimed at promoting co-curricular and cultural activities are led by teachers, ensuring effective execution and maximal participation. Sanitization drives and festive celebrations are organized collaboratively by management, teachers, and students. The Students Union, NSS, and NCC units are entrusted with fostering ecological conservation, social service, and cultural excellence. Discipline-wise student associations, led by elected Association Secretaries, spearhead curricular and co-curricular activities within their respective departments. Final year UG batches form Tour Committees, overseen by student conveners, to plan study visits, manage logistics, and submit tour reports, exemplifying the holistic involvement of students in college life.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The faculty members who are members of the Board of studies of MG university actively participated in curriculum development.
Teaching and Learning	Teaching learning process was evaluated and monitored by IQAC through proper feedback.
Examination and Evaluation	Examination and evaluation were conducted as per the instruction of MG University. All teachers are participated in the valuation camps as per the instruction of University. Internal exams were conducted and evaluations were published in notice board.
Library, ICT and Physical Infrastructure / Instrumentation	College Installed Library Management Software KOHA. and students kiosk
Human Resource Management	The college recruits and promotes teaching and nonteaching staff as per the norms of UGC, State Govt., and MG University. The Principal regularly meets the staff and addresses their

grievances if any. Encourage faculty member to participate in refresher course and training programs.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Service and payroll administrative repository.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Devaswom Board	4606859	Salary for Contingency staff,Contingency fund
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

YES

6.5.3 – Development programmes for support staff (at least three)

Annual Tour,Laboratory Staff Training Programme,SPARK Training Programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Green Campus Initiatives, Applied for MSc Industrial Chemistry Course,Initiated the process of faculty recruitment
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Orientation Programme	04/06/2018	04/06/2018	05/06/2018	50
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Gender Equality Seminar	27/07/2018	27/07/2018	150	60
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	10/11/2018	90	NET Coaching for Student	Lack of reputed Coaching centres	20
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Principal	04/06/2018	Principal behaves in such a manner that earned respect by upholding integrity and efficiency at all levels.
Code of Conduct for Teachers	04/06/2018	Teacher uphold integrity and efficiency in teaching and student mentoring
Code of Conduct for Students	04/06/2018	When a student meets an elder it is a politeness that he/she should greet them.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The green challenge program practiced as best practices and clubs like Bhumithra sena, Forest club, NSS organized Environmental awareness and activity oriented green initiatives.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The Scientific Inquiry Symposium is a comprehensive event designed to foster scientific temper among college students through an immersive interdisciplinary experience. 2. The Green Campus Challenge is an initiative aimed at inculcating green initiatives among college students, fostering a culture of environmental sustainability on campus. 3. Pampa Vani a platform for students to present their talents.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

D.B. Pampa College with its rural silhouette is a prestigious institution which stands on the banks of the Holy River Pampa in Kadapra panchayat, in the Taluk of Thiruvalla in Pathanamthitta district. The college is managed by the Honourable Travancore Devaswom Board (TDB), an autonomous body created under the Travancore-Cochin Hindu Religious Institutions Act XVth of 1950. The college aims at excellence by mentoring and moulding future generations with a goal to create a new society of dutiful citizens. Since its inception in 1968, Pampa college progressed step by step, first as a junior college, then as a Degree College in the year 1978 and finally a Post Graduate College in 1984. Today the college is affiliated to Mahatma Gandhi University, Kottayam. The college has been accredited in 2018 with 'B grade' by NAAC, and is gearing up for its third cycle re-accreditation processes as per the new system. The college offers eight UG and five PG degree courses. Every year the students come out with excellent academic records and have been consistently securing top positions in the university examinations. Our student body primarily comprises individuals from economically and socially disadvantaged backgrounds. This diverse composition highlights the critical role our institution plays in providing opportunities to those who need it most. Notably, 68 of our students are girls, a testament to our commitment to gender equality in education. We are immensely proud to be their guiding light.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

Augment infrastructure and hostel facilities to accommodate evolving student needs. Intensify efforts to boost student enrollment through targeted initiatives. Introduce innovative M.Sc courses to enhance academic offerings. Overhaul institutional website for improved accessibility and user experience. Promote sustainability by initiating green initiatives campus-wide. Increase frequency of placement drives to expand job opportunities for students. Strengthen ICT facilities to align with modern educational standards. Encourage faculty participation in research and publications to foster academic inquiry. Expand main library collection to enrich academic resources for comprehensive learning.

